

Vista College Prep Governing Board
Meeting Minutes

Date: September 17, 2019

Location: Network Office - 901 E. Madison

Board Members Present: Charles Mitchell, Cassie Breecher, Katherine Cecala (telephonically), Kelly McManus (telephonically), Grant Crone (telephonically), Chris Dang, Irene Carroll (telephonically), and Julia Meyerson, ex officio

Board Members Absent: Dawn Kennedy

Staff Present: Nick Shimon

Meeting was called to order at 4:07 p.m. by Mr. Mitchell.

Agenda Item – Minutes and Agenda

Mr. Mitchell reviewed the minutes from previous regular meeting of August 15, 2019. Ms. Cecala moved to approve the minutes from the last regular meeting; Ms. Breecher seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, and Crone voting aye).

The board reviewed the agenda for the present meeting. Ms. Cecala moved to approve today's agenda; Ms. Breecher seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, and Crone voting aye).

Mr. Mitchell announced the next board meeting will be held on October 15, 2019.

Agenda Item – Call to the Public

Mr. Mitchell made a call to the public. No one made a comment.

Agenda Item: Finance Committee

Nick Shimon reviewed the financial dashboard and discussed cash flows for Vista College Prep. Ms. Cecala moved to approve the financial dashboard as presented. Ms. Breecher seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Crone, Dang and Carroll voting aye).

Agenda Item - Executive Session

Ms. Cecala moved to recess into executive session at 4:20 p.m.; Ms. Breecher seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Crone, Dang and Carroll voting aye).

Regular session resumed at 5:08 p.m. Ms. Cecala moved to approve the action that was taken in executive session as pertains to compensation, pending budget confirmation; Ms. Breecher seconded the motion. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Crone, Dang and Carroll voting aye). Ms. Breecher moved to approve the executive director evaluation template as discussed in executive session; Ms. Cecala seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Crone, Dang and Carroll voting aye).

Agenda Item: Executive Director Report

Ms. Meyerson shared updates on enrollment, personnel and facilities, including construction in Maryvale and the middle school.

Ms. Meyerson informed the board that Christina Spicer has submitted her resignation from the VCP board. Ms. Breecher moved to accept the resignation of Christina Spicer from the board effective September 17, 2019; Mr. Dang seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Crone, Dang and Carroll voting aye).

Agenda Item: Development Committee

Ms. Meyerson discussed upcoming fundraising events and key grant deadlines.

Agenda Item: Other Business

There was no other business.

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 5:41 p.m.

Dated and posted this 17th day of September, 2019.

Respectfully submitted,

Kelly McManus, Secretary