

## Vista College Prep Governing Board

### Minutes

**Date:** July 15, 2021

**Location:** Via Zoom

**Board Members Present:** Charles Mitchell, Cassie Breecher, Katherine Cecala, Kelly McManus, Dawn Kennedy, Grant Crone, and Julia Meyerson, ex officio

**Board Members Absent:** Chris Dang

**Staff Present:** none

Meeting was called to order at 9:02 a.m. by Mr. Mitchell.

#### **Agenda Item – Minutes and Agenda**

Mr. Mitchell reviewed the minutes from the previous meeting of June 30, 2021. Ms. Cecala moved to approve the minutes from the last meeting; Mr. Crone seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye).

The board reviewed the agenda for the present meeting. Ms. Cecala moved to approve today's agenda; Ms. Kennedy seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye).

Mr. Mitchell announced the next board meeting will be on August 19, 2021.

#### **Agenda Item – Call to the Public**

Mr. Mitchell made a call to the public. No one made a comment.

#### **Agenda Item: Finance Committee**

Ms. Meyerson reviewed the financial dashboard and discussed cash flows for Vista College Prep. Ms. Cecala moved to approve the financial dashboard as presented. Mr. Crone seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye).

Ms. Meyerson reviewed the FY22 ADE budget. Ms. Cecala moved to adopt the budget as presented. Mr. Crone seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye).

Ms. Meyerson reviewed the FY21 Prop 301 allocation. Ms. Cecala moved to approve the allocation plan as presented. Mr. Crone seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye).

#### **Agenda Item: Executive Director Report**

Ms. Meyerson provided updates on academics, personnel and enrollment. The board also discussed VCP's continued COVID response and VCP's plan for day one of the new school year.

Ms. Meyerson discussed the organization for AZ Leads. No vote was needed.

Ms. Meyerson discussed the updates to the Personnel Manual and the Family and Student Manual. Ms. Cecala moved to approve the Personnel Manual pending final legal edits and review. Mr. Crone seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye). Ms. Cecala moved to approve the Family and Student Manual pending final legal edits and review. Mr. Crone seconded. Motion carried unanimously (Mitchell, Breecher, Cecala, McManus, Kennedy, and Crone voting aye).

The board discussed the process for the executive director evaluation.

**Agenda Item: Other Business**

There was no other business.

There being no further business to be transacted, and upon motion duly made, seconded, and approved, the meeting was adjourned at 10:29 a.m.

Dated and posted this 15th day of July 2021.

Respectfully submitted,

Kelly McManus, Secretary